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## FLS 100: Advanced Academic English

Spring 2015

Time & location	FLS 100-08: MWF 9.00-10.15, 국제관 412; FLS 100-07: MWF 10.30-11.45, 국제관 412
Office hour	Tue/Thu. 2.30pm; or by appointment
Email	<a href="mailto:kentlee@korea.ac.kr">kentlee@korea.ac.kr</a> , <a href="mailto:kentlee7@gmail.com">kentlee7@gmail.com</a> , <a href="mailto:kentlee7+a@gmail.com">kentlee7+a@gmail.com</a> [for sending assignments]

### 1. Course description

Students in this course may be international students, those who have lived abroad, bilinguals, advanced speakers of English as a second language, or native English speakers. Thus, this course will be taught like a freshman English course at a North American university. This course deals with academic English for any and all majors, and will include the following components:

1. Academic English skills, including study skills, academic English skills and strategies, critical thinking skills, academic writing skills and standards, and academic presentation skills
2. Discussion of [1] cross-cultural issues, [2] academic issues, and [3] the nature of your field, and English style and usage in your field

#### 1.1. Readings and materials

1. Textbook: Course packet, about ₩15-25,000, from the professor
2. Essay: Geoffrey Pullam, “The Great Eskimo Vocabulary Hoax” (included in course packet)
3. Novella: Isaac Asimov, *Nightfall* (included in course packet)
4. Extra readings and handouts may be made available online

### 2. Course outline & components [tentative]

You will be graded according to the following criteria. See the course packet for grading rubrics with evaluation criteria for these components. Points are deducted for late assignments.

Attendance and participation	10%
Minor assignments (in-class tasks, quizzes, homework) [Q/HW]	20%
Short essay / major assignments [SE]	20%
Midterm exam/project	20%
Final project / paper	30%

Minor assignments will include homework assignments, in-class assignments, quizzes, and Google Form or ECU/Blackboard assignments; major assignments include short or medium-length written assignments or presentations.

## 2.1. Tentative schedule

This is tentative, so changes will be made, and other activities, readings, and assignments will be added; GF=Google Form / ECU / Blackboard. Some contents might vary slightly between sections.

week	topics	assignments
01 02 March	Course intro; intro activities; diagnostic essay Writing process & strategies	GF, HW
02 09 March	Writing process & strategies Pullam essay: Great Eskimo vocabulary hoax	HW
03 16 March	Eskimo vocab; Cultural & academic issues	SE
04 23 March	Logical fallacies General writing process & principles	
05 30 March	Source use, citations, paraphrasing	
06 06 April	Presentation & vocal delivery skills Presentation activities	
07 13 April	Presentation activities	
08 20 April	<i>Midterm exam / project</i>	midterm
09 27 April	Discussion: <i>Nightfall</i>	
10 04 May*	Discussion: <i>Nightfall</i> & responsive writing	HW/SE
11 11 May	Writing issues: Connectors; grammar & style issues	
12 18 May	Definite/indefinite articles (determiners)	HW: essay proposal
13 25 May*	Determiners, word choice issues; phrasal verbs	
14 01 June	Other activities; Final preparation	
15 08 June	Peer editing; Presentations?	essay draft
16 15 June	<i>Final project</i>	research paper due

\*Holidays: 05 May (Tu): 어린이날                      25 May (M): 석가탄신일(釋迦誕辰日)

## 2.2. Possible midterm & final projects

The topics and nature of the midterm and final projects may depend on the composition of the class (students' majors and backgrounds), e.g.:

1. The midterm may be an individual group writing (e.g., a responsive essay) or a presentation project.
2. The final project may be a term paper or persuasive essay on a topic related to your field, a topic from our course, or a current, relevant social issue.

### 3. General policies

The schedule and readings are tentative and subject to change or adjustment at my discretion.

#### 3.1. Assignments & grading

1. Paper format. Papers should have margins of 2-2.5cm, with 1.5-2× line spacing, in a normal font that looks like 12-point font (e.g., Garamond 13pt., Times 12pt., Arial 10-10.5pt.). Hard copies are generally preferred for drafts and certain assignments, and they may be printed double-sided [양면].
2. Acceptable formats for emailed assignments include: ODT, DOC/DOCX, PDF, RTF, and shared Google Docs. For the final paper, an electronic version is fine. Unacceptable: HTML, TXT; plain email text; non-universal formats like HWP; or unusual or uncommon formats.
3. Late assignments will receive a penalty, depending on how late they are, and how often your assignments are late.
4. Absolute grading is followed, that is, grades do not need to conform to a grading curve.

#### 3.2. Attendance & participation

Not only is attending class important, but participating in class discussion and group activities; attendance and participation comprise one component of your course grade. This grade is based on active participation in class / group discussions and activities; the quality and quantity of your participation and contributions to discussions; and attendance. Please note the following.

1. You are allowed three free absences without any penalty. For excessive, unexcused absences, your participation grade will be penalized, and your final course grade can also be penalized.
2. Being excessively late (tardy) will also lead to penalties.
3. Excused absences under KU policy are those with written documentation, namely, family emergencies, illness, or other documented absences (but not job interviews or purely personal matters).
4. Extra-curricular activities (e.g., club activities, cheer-leading) do not count as excused absences.
5. Your in-class participation grade [p] will be penalized for  $\geq 3$  absences [a],  $\geq 3$  # times late (tardy) [t], # times very late [v], for the final participation grade [P'], which may be something like this:  
$$P' = p - 3a - t - 2v.$$

#### 6. Participation grades can be penalized for the following:

- Using personal computers or mobile devices in class, except for class-related purposes
  - Repeatedly coming to class late (e.g., more than 10 min. late)
  - Not trying to speak in English in class, but using your native language too much
  - Sleeping in class, or coming in with a hangover
  - Not paying attention, or working on things unrelated to this class
  - Coming to class without having done assignments or readings
  - Disrespectful or rude behavior
  - Regular interruptions from your mobile devices (these should be off or in silent mode)
  - Not participating actively in class / group discussions & activities.
7. A student will receive an F for 7+ unexcused absences.
  8. If you miss a class, it is your responsibility to talk to your classmates about what you missed, and then to see me if you need to catch up on information or materials.
  9. In class, please do not wear strong or noticeable perfumes or colognes, as this affects my allergies, and such smells can bother others.
  10. I may confiscate devices and materials that are not being used for class purposes if they become too much of a distraction (e.g., if you excessively use devices for non-class purposes).

### **3.3. Academic integrity**

Students are responsible for conducting themselves with integrity and academic honesty. Plagiarism consists of copying ideas, sentences, quotations, data, information, or whole portions of papers, and representing them as your own; not citing sources for others' ideas, data, or direct words; or not properly paraphrasing and summarizing when citing others' work. Penalties may include any of the following, depending on the type and degree of plagiarism:

1. Points will be deducted on an assignment, or the grade may be reduced.
2. Grades may even be reduced after the paper has been graded and returned, if I realize later after grading it how much plagiarism has occurred, or, if plagiarism still occurs on a later, revised version of the assignment.
3. In addition to penalties on the paper, your final course grade may be lowered by one or more letter grades, regardless of the final average. For more serious cases, you may receive an F or 0 [zero] for the assignment, or even an F for the course.

### **3.4. Expectations**

Professional performance is expected from all students; i.e., (1) assignments completed on time and in a thorough and quality manner; (2) regular attendance and class participation; (3) cell phones turned off or in silent mode during class; and (4) not being late for class.

### **3.5. Contacting me**

I keep my cell phone number private, so I don't share my number with students (or most others); email is the best way to contact me. Please note:

1. You may phone me at my office phone only in case of a real emergency (e.g., if you cannot come to class on the day you are to give a presentation).
2. For other matters, you can email me (e.g., regarding absences, assignments, or other matters). It is generally best to email my KU account if you use a Korean email address (e.g., Naver, KU email), or my Gmail if you use a non-Korean email server (e.g., Gmail, Outlook).
3. Please email assignments to both my Gmail+filter (see above), and/or my KU email.
4. I check my KU email through email apps and a POP server. Don't expect email receipt notifications from me; POP servers and non-Korean email services don't do that.
5. I don't allow current students to connect with me via SNS services, though you could connect with me after you are no longer taking my courses.